



Reminderville Police Department

3602 Glenwood Blvd. Reminderville, Ohio 44202

(330)562-1634 Fax (330)562-4086

Public Records Request Form

Date of Request: _____

Requestor Name: _____

Contact Information of Requestor:

Cell: _____

Office: _____

Home: _____

Email Address: _____

Mailing Address: _____

Description of Documentation Requested: _____

Signature of Requestor of Materials: _____

Office Use Only

Date Received: _____ Date Completed: _____

Fees Exchanged: _____

Public Records Policy of the City of Reminderville Police Department: Fee Schedule

The charge for paper copies is 7 cents per page over 25 pages. There is no charge for documents emailed or picked up in person, less than 25 pages.

All video requests shall be the replacement cost of the storage device and the below:

***ANY REQUEST REQUIRING REDACTION IS SUBJECT TO AN ESTIMATE FOR THE COST OF PROCESSING. AN INITIAL PAYMENT IN FULL WILL BE REQUIRED AFTER THAT ESTIMATE IS GIVEN PRIOR TO THE PROCESSING OF THE VIDEO. ANYTHING NOT MEETING THAT ESTIMATE WILL BE REFUNDED UPON THE REQUESTOR RECEIVING THE PROCESSED VIDEO ACCORDING TO THE REMINDERVILLE POLICE DEPARTMENT PUBLIC RECORDS POLICY. ANYTHING EXCEEDING THE ESTIMATE THE REQUESTOR WILL BE CHARGED ACCORDING TO THE REMINDERVILLE POLICE DEPARTMENT PUBLIC RECORDS POLICY PRIOR TO RELEASE OF THE PROCESSED VIDEO. ***